



Publishing Editor, ACS Omega- ACS International

The American Chemical Society is the world's largest scientific membership association and one of the world's top ten science publishers. The Publications Division of the American Chemical Society provides to its members and the worldwide scientific community a comprehensive collection of high-quality information products and services for the practice and advancement of the chemical sciences. The Division publishes a weekly magazine, over 60 high-quality scholarly journals focused on chemistry and chemistry-related topics, and peer-reviewed books developed from ACS symposia (ACS Symposium Series).

The Journals Publishing Group consists of four main teams: Global Editorial Operations, Global Production Operations, Business Intelligence & Analytics, and Editorial Development. These teams collaborate to optimize the editorial direction and production of our journals, and to ensure that our authors and reviewers have a positive publishing experience. In support of that mission, Editorial Development focuses on the effective operations and strategic expansion of the suite of ACS Publication's journals, both hybrid and open access titles. This team delivers new products on an annual and ongoing basis, based on an assessment of the existing portfolio relative to the research landscape. Editorial Development provides strategic guidance to ACS Editors-in-Chief to maximize the impact and success of the journals.

Position Summary

ACS Omega is a growing open-access journal dedicated to the rapid publication of scientifically sound results in chemistry and related fields. The Publishing Editor will oversee the day-to-day operation of peer review and the publication processes for submitted articles, maintaining quality and adapting to growth and market demands.

ACS Publications is rapidly expanding its global editorial presence in key markets. The *ACS Omega* Publishing Editor will have the opportunity to be part of this exciting growth phase. This is an excellent opportunity to work within the American Chemical Society's dynamic Open Access team to ensure that *ACS Omega* becomes a leading fully open access journal for chemists. The role will be critical in maintaining the hallmarks of ACS Publications, including rigorous peer-review and rapid publication. The incumbent will be a central part of the publishing process by collaborating with editors and authors to manage the peer review of submissions and make recommendations on manuscript suitability for publication. An essential part of the job will be providing excellent service to authors, reviewers, editors, and the journal. Additionally, the selected candidate will work with ACS staff from Production, Editorial and Author Services, Web Innovation, and Sales & Marketing to implement the journal's strategic initiatives.

Required Skills and Experience:

- A Ph.D. degree in chemistry or allied sciences (e.g. biological sciences, engineering, environmental science, materials science, etc.) is required.
- 1-3 years' experience in STM publishing along with an understanding of Open Access, copyright, licenses, and publication ethics preferred.
- Broad subject knowledge in chemistry or allied fields would be an advantage.
- Ability to relate successfully to a variety of people externally and internally and form strong working relationships with other members of staff, authors, reviewers, and editors.
- Ability to select the best content for additional promotion through social media, press releases, or similar.
- Ability to make timely decisions by analyzing relevant details, sometimes with incomplete information and under time pressure.
- Excellent organizational and time-management skills are required together with the ability to work in a fast-paced environment with changing priorities, manage own workload, prioritize and meet deadlines.
- Good verbal and written communication skills (good use of language, grammar, and syntax.)
- Excellent attention to detail.
- Highly responsive to email communications and experienced at using computer software, including word processing, spreadsheets, and slide preparation for presentation.
- A proactive approach to problem-solving is required.

- Strong resourcefulness. Have self-confident manners and be self-motivated

**This position will be based in either the Oxford (UK), Beijing (China), or New Delhi (India) office of ACS International.

To apply for a position, please submit your cover letter and CV to careers@acs-i.org.